

# Minutes

# WOOL-FM BOARD

October 20, 2005

7:00 PM

Studio, 33 Bridge Street, Bellows Falls

**Meeting called by:** Dot Read

**Type of meeting:** Board Meeting

**Facilitator:** Dot Read

**Note taker:** Bob Ross

**Attendees:** Dot Read, Gary Smith, Bob Ross. Tony Elliott, Nancy Stefanik

## Agenda Topics

MINUTES – Called to order. Discussed minutes September 12, 2005 as submitted by Bob Ross. Tony moved/ Gary 2<sup>nd</sup>. Approved unanimously. Gary will post. Dot suggested that all policies that are referenced as approved have the document sent digitally along with the minutes. All minutes will be sent out to board within 10 days of meeting with two days for board review before posting as unapproved minutes. Bob will print out a copy of all past minutes and policies for our station book.

TREASURERS REPORT – Tony submitted balance sheet of September 30, 2005 for board review. Dot moved/ Don 2<sup>nd</sup>. Approved unanimously.

POLICY- Programming committee will prepare a form for adult supervisors to sign off on that will delineate the station policies, their responsibilities as supervisors and acceptance of liability for any damage. Limited to two or three youth per adult. Gary will send out for review.

MEMBERSHIP– Tony move/ Bob 2<sup>nd</sup> that membership renewals are to be directed by board and we authorize up to \$200 for printing and mailing renewal appeal to current members. Approved unanimously. Gary will send out draft of appeal letter and work with Jessica to get the mailing out quickly to raise funds.

FUNDRAISING – Minutes from fundraising committee were discussed. Gary moved/Tony 2<sup>nd</sup> that Melinda Underwood is approved as the chair of the fundraising committee. Tony will draft a letter to send to Melinda to thank her for her willingness to help in this task. Tony will send the list of current committee procedures and request that she attend the next board meeting.

NEW BOARD MEMBER – Discussion of possible board members. We will look toward adding at least one, and up to three, board members.

Bob moved to adjourn. Gary 2<sup>nd</sup>. Meeting adjourned at 9:20 PM

**Special notes:** Next regular board meeting will be November 7, 2005 @ 7:00 PM.