

WOOL has created a new system by which The old system is

PSAs RECORDING AND UPLOADING: NEW SYSTEM 6.15.2010

PSAs are uploaded that requires no FTP client programs, just your browser.

It's marginally more protected against bad files and bad file names but this still requires your vigilance. We hope to bring more people into the business of recording PSAs and this required using a new procedure that makes uploading easier, makes assigning accounts more streamlined, provides protection for our computers, and decreases the number of bad PSAs in the queue.

now offline. You can no longer log in there.

Soon we'll send out some recommendations for inexpensive computer recording setups for those of you anxious to start but without the appropriate gear. If you can get yourself set up now, you'll soon be ready to join the team.

The screenshot shows a web interface for "billholtz @ WOOL Programming". At the top, there is a navigation bar with links for "Main Page", "Logout", "Upload Files", "Add folder", and "Options". Below this, a message states "Logged in as billholtz. Welcome." The main content area is divided into several sections: "views" with three icons, "quota" showing "You have used 512.0 B of your 1000.0 MB quota.", and "folders" listing "/" (root), "billholtz", and "PSA". The right side of the interface displays a file manager view for the "/billholtz" directory, showing "Folder Actions" (Copy, Sharing) and a "Files" section.

HERE'S THE NEW PROCEDURE:

1. Point your browser to <http://dorset.wool.fm>
2. Click "Login"
3. Enter your user name and password.
[Email PSA Coordinator when you're ready and you will be emailed your user name and password in two separate emails. Remember, hacking this system opens a door to our broadcast signal. Don't share your password with anyone at all.]
4. Your screen will look like the image attached above except it will show your name instead of Bill Holtz's (unless you're lucky enough to be Bill Holtz.)
5. Record your PSAs and have them ready on your computer.
6. WE HAVE CHANGED THE FILE NAMING PROTOCOL **AGAIN**.

IT **MUST** NOW LOOK LIKE THIS:

bh-filename-ends-2010-07-01.mp3

That is, the file name has to read, from left to right:

- a. Your two initials [in the above example, bh = bill holtz.]
- b. Dash
- c. The file name in eight characters or less
- d. Dash
- e. The word "ends"
- f. Dash
- g. A four digit year beginning with "20"
- h. Dash
- i. A two digit month
- j. Dash
- k. A two digit date

- l. A period
- m. The suffix mp3. We no longer accept .ogg files.

If you stray from this convention the files will not load or play in automation, though the system may accept them.

7. Click the menu selection "Upload Files"
8. Click the CHANGE button and choose the PSA folder
9. Using the BROWSE button, find the files on your computer.
10. When you see the files in the appropriate slots, click the UPLOAD button.
11. The files are then uploaded to the Dorset server. Every five minutes, a script is run which sweeps these new PSAs into a directory from which they will be loaded into automation.

The system has one unfortunate quirk: You could accidentally delete the PSA folder and everything in it.

DON'T DELETE THE FOLDER EVEN THOUGH YOU CAN. WE'LL KNOW YOU DID IT AND BRING SHAME ON YOU AND YOUR FAMILY!!!